



KEY WEST INTERNATIONAL AIRPORT

3491 S. Roosevelt Blvd., Key West, Florida 33040

305-809-5200 phone / 305-292-3578 fax

KEY WEST INTERNATIONAL AIRPORT EMERGENCY CONTINGENCY PLAN

Key West International Airport has prepared this Emergency Contingency Plan pursuant to 42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Don DeGraw at degrow-donald@monroecounty-fl.gov. Key West International Airport is filing this plan with the Department of Transportation because it is a commercial airport and /or this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, Key West International Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Airport Information

Name of Airport: KEY WEST INTERNATIONAL AIRPORT

Name and title of person preparing the plan: Don DeGraw, Director of Airports

Preparer contact number: 305-809-5200

Preparer contact email: degrow-donald@monroecounty-fl.gov

Date of submission of plan: 02-05-16

Airport Category: Non Hub

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Duty Manager at (305)-809-5200 or degraw-donald@monroecounty-fl.gov for assistance.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

Key West International Airport does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally, airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. We will provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers for airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

The gates at Key West International Airport are under common use gate leases, permits, or agreements to air carriers and are controlled by the airport. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate, to the maximum extent practicable.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

Key West International Airport has defined sterile areas capable of accommodating a limited number of international passengers. We will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

Public Access to the Emergency Contingency Plan

Key West International Airport will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the airport website (www.eyw.com)
- Providing notice of the availability of the plan on the airport's social media accounts.
- Posting signs in conspicuous locations in the terminals.
- Advertising the availability of the plan in local newspapers of record.