



Key West
International Airport

3491 South Roosevelt Boulevard Key West, Florida 33040

KEY WEST INTERNATIONAL AIRPORT EMERGENCY CONTINGENCY PLAN

Key West International Airport has prepared this Tarmac Delay Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Cale Hartle at (hartle-cale@monroecounty-fl.gov) or Erick D'Leon at (dleon-erick@monroecounty-fl.gov). Key West International Airport is filing this plan with the Department of Transportation because (1) it is the operator of a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, Key West International Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport in an emergency; and
- Provide a sterile area for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Airport Information

Name of Airport: Key West International Airport (EYW)

Name and title of person preparing the plan:

Cale Hartle, Airport Airside and Landside Operations Manager

Erick D'Leon, Assistant Director of Airports

Preparer contact number(s): (305) 809-5228/ (305) 809-5209

Preparer email: hartle-cale@monroecounty-fl.gov / dleon-erick@monroecounty-fl.gov

Date of submission of plan: June 17, 2022

Airport Category: Large Hub [] Medium Hub [] Small Hub [X] Non Hub []

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Operations at (305) 809-5200 ext. 6.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

Key West International Airport does not operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally, airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers.

Upon being contacted at the number listed above, Airport Operations will provide a list of airlines, ground handlers, fixed base operators or others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable. It is incumbent upon the air carriers or contract service providers to make arrangements needed to safely deplane passengers.

Plan to Provide for the Sharing of Facilities and Make Gates Available at the Airport in an Emergency

Upon being contacted at the number listed above, Airport Operations will coordinate with the airline to make a gate available to deplane passengers. EYW has 8 gates, of which 1 is controlled by EYW and designated as Common Use, and the remaining 7 are preferentially assigned to tenant air carriers. EYW will make common use gates available for emergency operations. If additional gates are needed, EYW will direct those tenant air carriers with preferentially assigned gates and other facilities to make available those gates or facilities to an air carrier seeking to deplane at a gate as set forth in the airline lease agreements.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

EYW has defined sterile areas capable of accommodating limited numbers of international passengers. EYW will work with local CBP officials to ensure international passengers who have not yet cleared United States CBP are deplaned into these sterile areas.

Public Access to the Tarmac Delay Contingency Plan

EYW will provide public access to its Tarmac Delay Contingency Plan by posting it on the Airport website - www.eyw.com.